

SUBJECT: Solicitation Message 2016 Tuskegee Airmen Incorporated National Military Awards

Suspense: All submissions must be received by 1700 CST 31 May 2016

1. The purpose of this solicitation message is to request nominations for the 2016 Tuskegee Airmen Incorporated National Military Awards.
2. Award recipients will be recognized July 13 - 16, 2016 at the 45th Annual Tuskegee Airmen National Convention at the Westin Indianapolis Hotel in Indianapolis, Indiana.
3. Eligibility: active component, reserve or guard members serving in any Branch of the US armed services. Awards will be presented to outstanding military members regardless of race, color, religion, national origin or gender.
4. Nominations will be accepted by wings or wing equivalents (brigade level for US Army and US Marine Corps, or wing/strike group for Navy). Pentagon three letter offices will be considered wing equivalents (AF/A3O, SAF/AQA, etc.).
5. Nomination packages will include the following:
 - A. Endorsement memorandum. The endorsement letter must include the following statement: "A records check was conducted on (date) and revealed no information that would bring discredit to the award or the U.S. Air Force." This review may be accomplished by the Director of Staff (HAF 3-letters), A1 Director (MAJCOM) or the Wing Commander (Unit) or their designated representative. This may be a scanned or PDF document. Address signed nomination letter to: Tuskegee Airmen Inc. Military Awards Committee: taiawards@tuskegeeairmen.org
 - B. Justification page format: All submissions will be on plain bond paper, 8.5x11 inches; utilize bullet format, 12-font, Times New Roman text. Submit the write up with the following categories: Professional Achievement (15 bullets), Professional Development/Self Improvement (5 Bullets) and Community/Public Service (5 bullets).
 - C. The individual should be fully identified, along with job title, organization, mail address, commercial and DSN phone number, fax number, and email address. Please include contact information for both the recipient and the nominating supervisor.
 - E. Packages will be forwarded by email to Military Awards Committee at taiawards@tuskegeeairmen.org. The award period is 1 May 2015 - 30 April 2016. Please email each package VIA SEPARATE EMAIL with the following format: Subject: Tuskegee Airmen Military Award – "Category" (e.g. FGO, NCO, SNCO or CGO), nominee last name, first initial. The Word document should be saved using following naming schema--"Category" (i.e. SNCO, CGO), nominee last name, First Initial.

SAMPLE E-MAIL SUBJECT: Tuskegee Airmen Military Award –SNCO, Johnson, T

SAMPLE FILE NAME: SNCO_Johnson_T

6. We will only accept four nominees (one per category) per organization (respective wings or wing equivalents, Air Staff 3 letters; MAJCOM and NAF 2 letters; Brigade level for US Army and US Marine Corps, or wing/strike group for Navy). Services headquarters may elect to forward their top package for each category.

7. The four categories for the subject award are the following:

A. General Benjamin O. Davis, Jr. Military Award: Named for our esteemed Leader who has been an inspiration to all those who has followed and served under him. Awarded to a field grade officer (O4 - O6) who has exhibited outstanding performance in both professional and community service.

B. Captain Robert W. Williams Military Award: Named for the pioneer Aviator who spearheaded a movie project about the Tuskegee Airmen. He spent 43 years pitching his story and was turned down by every movie and Television studio until home box office accepted the project in 1995. It became a worldwide success and earned 3 Emmy awards, a Peabody, a Cable Ace and 2 NAACP Image Awards. This award goes to a company grade officer (O1 - O3) who has exhibited outstanding performance in both professional and community service.

C. Chief Master Sergeant Fred Archer Military Award: Named for one of the first blacks to achieve the highest enlisted grade. He served with the Famed 99th pursuit squadron as a weapons specialist. In his distinguished 35 year career, he was nominated three times to serve as chief master sergeant of the Air Force. This award goes to a senior noncommissioned officer (E7 - E9) that exhibits outstanding performance in both professional and community service.

D. Senior Master Sergeant Margaret Frances Barbour Military Award: Named For SMSgt Margaret Frances Barbour. This award goes to a noncommissioned Officer or Airman (E1 - E6) that exhibits outstanding performance in both professional and community service.

8. For additional information on the Tuskegee Airmen National Convention please go to <http://tuskegeeairmen.org> / or contact the Military Awards Committee at taiawards@tuskegeeairmen.org.